

WILSON SCHOOL BOARD
Minutes
Monday, September 18, 2017

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

The regular meeting of the Wilson School Board was called to order at 7:00 p.m. on Monday, September 18, 2017 in the Board Room, by Mr. Steve Ehrlich, Board President. The following Board Members were present:

Steve Chmielewski
Steve Ehrlich
Brad Hart
Jason Hopp
Mike Martin
Robert Metzger
Jay Nigrini
Carol Reid (via telephone)
Matt Wolf

Present: Dr. Faidley, Dr. M. Flannery, Dr. Long, Dr. A. Flannery, Ms. Troutman, Ms. Schlosman, Mr. Kaufmann, Mr. Bender, Ms. Shewmake, Ms. Smith, Colonel Dietrich and Officer Johnson

Public Attendees: (see attached)

POSTING OF COLORS - JROTC

PLEDGE TO THE FLAG

ANNOUNCEMENT – Attorney Miravich

PUBLIC PARTICIPATION - Agenda Items

➤ None

COMMUNICATIONS –

➤ None

EXECUTIVE SESSION – The Board met in executive session prior to tonight's meeting, for the purpose of discussing personnel matters.

Approval of Minutes – (Consent)

Hearing no objection to approve the Wilson School Board minutes of September 5, 2017, President Ehrlich directed that a unanimous vote be cast to ratify/approve the minutes.

(Ayes 9)

1.0 TREASURER'S REPORT/INVESTMENT REPORT/GENERAL FUND FINANCIAL REPORTS (Motion Carried)

Dr. Chmielewski presented the August 2017 Treasurer's Report, Investment Report, and General Fund Financial Statements, as attached. Dr. Chmielewski moved, seconded by Mr. Nigrini, to accept the Treasurer's Report and approve related invoices as presented, and to include the General Fund Investment Accounts' list and Board Summary Report for the period September 2017 in the permanent minutes.

A roll call vote was recorded as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf, and Mrs. Reid

2.0 PAYMENT OF BILLS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hart, to approve the Payment of Bills, as follows:

General Fund 16/17	\$ 22,175.64
General Fund 17/18	\$ 2,297,152.50
Capital Reserve 16/17	\$ 351,208.66
Capital Reserve 17/18	\$ 41,035.26

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

3.0 FINANCIAL REPORTS: (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Hart, to approve the Financial Reports, as follows:

Cafeteria (August 2017)
Child Care (August 2017)

Activity Accounts:
Wilson West MS (August 2017)
Southern MS (August 2017)
Senior High (August 2017)

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

4.0 Ratification/Approval of the following: (Consent)

Hearing no objection to Agenda Item #4.1, President Ehrlich directed that a unanimous vote be cast to ratify/approve the following: **(Ayes 9)**

4.1 Ratified the 2017-2018 Overnight and/or Out of State Field Trips & Participations, as attached.

5.0 Superintendent's Report (Personnel/Program Recommendations) (Motion Carried)

Mr. Hart moved, seconded by Mr. Martin, to approve the Superintendent's Report – Items #5.1 – 5.7 and Item #5.9, as follows:

5.1 Resignations/End of Service

Kathy Brautigan, Child Care Substitute, effective 9/11/17

Ariel Crawford, Substitute Teacher, effective 9/18/17

Mary Dilliplane, Special Education Instructional Assistant, effective 9/6/17

Lucy Kramer, Guidance Secretary, effective 9/22/17

Nicole Lecatsas, Child Care Substitute, effective 9/14/17

Taylor Napoli, Special Education Instructional Assistant, effective 6/30/17

5.2 Unpaid Leave

Matthew Schlegel, 3rd Grade Teacher, Whitfield, October 24 – 27, 2017 (4 days without pay)

5.3 Change of Status

Dr. Krista Antonis, change resignation date to 9/8/17

Yuvone Barnwell, Food Service Worker, Shiloh Hills, to Substitute Food Service Worker, effective 9/13/17

Amanda Bezner, Study Hall Monitor, High School, to \$10.17/hr., effective 8/28/17

Karen Borelli, Special Education Instructional Assistant, West Middle School, to 29.5 hours/week, effective 8/28/17

Mary Dengler, Monitorial Aide, Shiloh Hills, to Substitute Monitorial Aide, \$10.04/hr., effective 8/28/17

Mary Derrer, Child Care Preschool Assistant, to Substitute Child Care Assistant, \$11.54/hr., effective 9/11/17

Sharon DiBiase, Food Service Cashier, Spring Ridge, 18.75 hours/week to 20 hours/week, no change in rate, effective 9/15/17

Stacey Filippini, Study Hall Monitor, High School, from 20 hours/week to 27.5 hours/week, effective 8/28/17

Amy Frantz, Monitorial Aide, Shiloh Hills, to Substitute Monitorial Aide, \$10.04/hr., effective 8/28/17

Connie Graeff, Monitorial Aide, Shiloh Hills & Spring Ridge, to Monitorial Aide, Spring Ridge, 6.75 hours/week, effective 8/28/17 (replaces Patricia Burke, who transferred)

Susan Hemphill, Transportation Administrative Assistant, to \$15.75/hr., effective 7/1/17

Caroline Lombardo, 11 month to 12 month Secretary to High School Assistant Principals, effective 10/9/17 (replaces Garnet Durkan, who is retiring)

Angelina McGlynn, Special Education Instructional Assistant, Autistic Support, \$13.74/hr. and Special Education Instructional Assistant, Learning Support, \$12.74/hr., effective 8/28/17

Sandra Parsons, Secretarial Aide, Transportation, to Substitute School Bus Driver, \$15.75/hr., effective 9/18/17

Marybeth Sterner, change resignation date to 8/18/17

Stacey Stoudt, Director of Assessment, Data, and Analysis, to Principal, Whitfield Elementary School, effective 9/12/17 (replaces Dr. Krista Antonis, who resigned)

Denise Tannler, Special Education Instructional Assistant, West Middle School, to 29.5 hours/week, effective 8/28/17

Archie Ulshafer, Transportation Assistant to Substitute Bus Driver, \$15.75/hr., effective 8/28/17

Lisa Wilkes, Special Education Instructional Assistant, West Middle School, to 29.5 hours/week, effective 8/28/17

5.4 Support Staff

Susan Burr, Special Education Instructional Assistant, Autistic Support, West Middle School, \$13.32/hr., 29.5 hours/week, effective 9/18/17 (replaces Angela Wright, who resigned)

Sharon DiBiase, Breakfast Food Service Worker, Spring Ridge, \$10.66/hr., 5 hours/week, effective 9/15/17 (additional need for cashier due to students attending breakfast)

Marisa Hunsicker, First Grade Teaching Assistant, Spring Ridge, \$11.54/hr., 9 hours/week, effective 9/18/17 (replaces Amanda Brensinger, who resigned)

Valerie Johnson, Special Education Instructional Assistant, Autistic Support, Shiloh Hills, \$13.32/hr., 29.5 hours/week, effective 9/25/17 (replaces Kathryn Stewart, who resigned)

Rachel Reyner, Special Education Instructional Assistant. Emotional Support, Shiloh Hills, \$12.32/hr., 29.5 hours/week, effective 10/2/17 (replaces Taylor Napoli)

John Simmons, Bus Aide, \$10.04/hr., 30 hours/week, effective 9/11/17 (new van run to Norristown)

Laura Stemko, additional \$.54/hr. on 8/28/17 & 8/29/17 for training of Food Service Cook.

5.5 Professional Hires

Beth Kelly

Education

Master's Degree in Secondary School Counseling, West Chester University

Experience

Guidance Counselor, Garnet Valley Middle School, 2009 - present

Degree, Credit Year, Salary

Master's Degree plus 12 credits, CY 5, \$58,122/yr.

Assignment

Guidance Counselor, Southern Middle School, effective TBD (replaces Robert Findora, who resigned)

5.6 Substitute Teachers, \$125/day, effective 9/19/17 (unless otherwise noted)

Jacob Ceccola

Mariah Clelland

Jaide Grim

Julie Innis James

Julie Kim, eff. 9/7/17

Jenny Knabb

Kyle LePera

Storey Loose

Sam Phillips, eff. 9/8/17

Susan Russo

Carissa Stark

Cody Youse

5.7 Substitute Special Education Instructional Assistant, \$12.32/hr, effective 9/19/17

Judith Drey

5.9 Extracurricular

Thomas Houck, Age Group Water Polo Staff and Assistant Water Polo Coach, Middle School, both at \$14.00/hr., effective 9/12/17

Adam Molis, Southern Boys Soccer Volunteer

John Troutman, Softball Volunteer for Open Gyms

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

Mr. Hart moved, seconded by Mr. Metzgar, to approve the Superintendent's Report – Item #5.8, as follows:

5.8 Substitute Nurses, effective 8/28/17

Angela Chmielewski, \$19.41/hr.

Susan Ritter, \$19.41/hr.

Whitney Turner, \$19.22/hr.

A roll call vote was recorded, as follows:

(Ayes 8): Messrs.; Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

(Abstain 1): Dr. Chmielewski

6.0 Consent Items (No Items)

Roll Call

7.0 Human Resources (Motion Carried)

Mr. Hart moved, seconded by Mr. Hopp, to approve Human Resources – Item #7.1, as follows:

7.1 Approved to enter into a five-year agreement with Dr. Matthew Flannery as Assistant Superintendent of Schools in the Wilson School District beginning September 11, 2017 at a starting annual salary of \$145,000, per attached agreement.

A roll call vote was recorded, as follows:

(Ayes 8): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf and Mrs. Reid

(Nay 1): Mr. Martin

Dr. Chmielewski moved, seconded by Mr. Hart, to approve Human Resources – Items #7.2, 7.3 & 7.5, as follows:

7.2 Approved to compensate Linda Diamond at \$250/day for Guidance Counselor services at Southern Middle School from 10/2/17 through 11/22/17 (assistance while Jessica Cammauf is on maternity leave and Robert Findora resignation/commencement of employment for Beth Kelly).

7.3 Approved to compensate Denise Boyer and Chris Carr, \$2,000 each, for additional responsibilities at Shiloh Hills Elementary School during the interim period until a new principal commences employment.

7.5 Approved the Non-Athletic Extracurricular positions, per attached listing.

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

Mr. Wolf moved, seconded by Mr. Martin, to approve Human Resources – Item #7.4, as follows:

7.4 Approved the Athletic Camp Stipends, per attached listings.

A roll call vote was recorded, as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

(Nays 2): Messrs.; Chmielewski and Hopp

8.0 Pupil Services (Motion Carried)

Mr. Nigrini moved, seconded by Mr. Hart, to approve Pupil Services - Items #8.1 – 8.3, as follows:

8.1 Permission granted to contract with Opportunities School, to provide educational services to one special education student at the per diem rate of \$175 per day, beginning 9/5/17 and ending 6/8/18.

8.2 Permission granted to contract with Affinity Educational Solutions (formerly known as Manito, Inc.), to provide educational services to one special education student at the per diem rate of \$127 per day, beginning 9/8/17 and ending 6/8/18.

8.3 Permission granted to waive tuition for the following students as per Board Policy #202 – Eligibility of Non-Residents:

One student, Kindergarten, Whitfield, from 9/13/17 to 10/3/17.

One student, Gr. 12, High School, from 9/1/17 to end of the school year.

A roll call vote was recorded, as follows:

(Ayes 7): Messrs.; Ehrlich, Hart, Hopp, Metzgar, Nigrini, Wolf and Mrs. Reid

(Nays 2): Messrs.; Chmielewski and Martin

9.0 Technology & Media (No Items)

10.0 Operations (No Items)

11.0 Finance (Motion Carried)

Mr. Nigrini moved, seconded by Mr. Martin, to approve Finance - Items #11.1 & 11.2, as follows:

11.1 Approved to award contracts for the purchase of winter/spring athletic supplies, as noted on attached list.

11.2 Approved the budget transfers dated June 30, 2017.

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

12.0 Curriculum and Staff Development (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Metzgar, to approve Curriculum and Staff Development - Item #12.1, as follows:

12.1 Approved the Practicum/Internship Agreement for School Nurse Certification between Eastern Mennonite University and the Wilson School District commencing on January 8, 2018 and terminating on April 13, 2018 for a total of 120 hours.

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

13.0 Transportation (Motion Carried)

Dr. Chmielewski moved, seconded by Mr. Wolf, to approve Transportation- Item #13.1, as follows:

- 13.1 Permission granted** to contract with Klein Bus Service Incorporated to provide transportation services at a per diem rate of \$320 per vehicle, plus diesel fuel, or, if fuel is not provided, a per diem rate of \$345 per vehicle.

A roll call vote was recorded, as follows:

(Ayes 9): Messrs.; Chmielewski, Ehrlich, Hart, Hopp, Martin, Metzgar, Nigrini, Wolf and Mrs. Reid

14.0 Food/Cafeteria (No Items)

15.0 Child Care (No Items)

16.0 Extra-Curricular (No Items)

17.0 Policies (No Items)

18.0 Miscellaneous (No Items)

COMMITTEE AGENDA ITEMS COMMITTEE REPORTS

Berks Career and Technology Center Representative (Mr. Metzgar)

Next meeting will be held Wednesday, September 27, 2017 at 6:30 p.m. at West Campus.

Berks County I.U. Board Representative (Mrs. Reid)

Next meeting will be held Thursday, September 21, 2017 at 7:00 p.m. at BCIU.

Berks E.I.T. Representative (Mrs. Schlosman)

Next meeting will be held Thursday, September 28, 2017 at 6:00 p.m.

Curriculum Committee Chairman (Mrs. Reid)

Next meeting will be held Wednesday, September 20, 2017 at 4:00 p.m. in Dr. Amy Flannery's Office.

Extracurricular Committee Chairman (Mr. Wolf)

Update regarding Fall Sports and our standings. Boys Lacrosse 4 - 1, Girls Lacrosse, undefeated, Field Hockey has an outstanding start 7-0, Football dropped to 1 - 2, Golf is at 8 - 3, Boys Soccer is 5-1-1, Girls Soccer 6-1, Girls Tennis 3-2, Girls Volleyball 4-1, Girls Water Polo 5-3, Boys Water Polo undefeated

Facilities Committee Chairman (Mr. Nigrini)

Next meeting will be September 19, 2017, 4:30 p.m. at the Operations Building.

Finance Committee Chairman (Mr. Ehrlich)

No report.

Human Resources Committee Chairman (Mr. Hopp)

No report.

Legislative/PA School Board Assn. Representative (Mr. Martin)

The House passed 10391 – a way of funding the deficit, which is \$2.3 billion. Of that deficit \$1.5 billion is attributed to last year and carry over. The bulk of it is selling our Tobacco Futures for health services. They are selling one billion of our settlement fund to fund part of our budget and \$630 million from other accounts. The pension crisis continues to drain those resources. There is no real solution in the near future. Community's Across Pennsylvania Foundations paid for an analysis of the Pennsylvania economy to learn that it has been deteriorating over the last several years.

Public Relations Chairman (Mr. Hart / Ms. Troutman)

- On Monday, September 11, Wilson Army JROTC Cadets placed flags throughout the high school campus to honor the memory of 9/11. They have been doing this in honor of 9/11 for 10 years and it certainly created a beautiful image at our campus. The Reading Eagle covered the story and it ran on Tuesday.
- Recently, our I-STEM Advisory Board, made up of Wilson I-STEM teachers, administration and community members who work in STEM-related fields, met to discuss our student mentor program. This year, over 180 freshmen are enrolled in our 9th grade I-STEM program. Groups of 3-5 students will be paired with a mentor working in the field to guide and support them through their group project. We are promoting the need for these mentors through district wide communications. A special open house for interested mentors will be held on Thursday, September 28 from 5:30- 6:15 pm in the STEM Lab, located in the Wilson Lower House Building.
- The Wilson Theater Company will present "Noises Off" their first main stage production of the year October 5-7. Tickets can be purchased on the theater company website.
- Reminder that there will be an early dismissal this Wednesday, September 20 for all students. Secondary will dismiss at 11 am and Elementary will dismiss at 11:45 am.

Education Foundation Report (Mr. Nigrini / Ms. Troutman)

- We had our board meeting on Friday, September 15, where we provided an update on our strategic planning process and highlighted various grants and projects that the foundation supported throughout the past school year.
- The Alumni Committee of the Foundation will have a presence at Homecoming on October 6, with our focus being on greeting Alumni and gathering contact information from them for future.

Technology Chairman (Dr. Chmielewski)

No report.

Student Outreach (Sophia Rappleye)

Football Coaches' wives and Student Council raised money for Hurricane Irma and Harvey relief. Recent events included Freshman Tailgate by Link Crew before the game. Upcoming events: Student Government members will be directing parents where to go during Meet the Teacher Night. Friday's football game is the Gold Out for Mini-thon - bake sale & donation cans out, and on Saturday a car wash at 1st National Bank on Shillington Rd., Pink Out shirts will be on sale soon and Water Polo – Beast of the East.

Solicitor (Mr. Miravich)

No report.

OTHER BUSINESS (President to permit public participation prior to any vote on Other Business)

PUBLIC PARTICIPATION - NON-AGENDA ITEMS

Enrollment as of September 14, 2017 is 6,093 students.

There being no further business, Mr. Hopp moved, seconded by Dr. Chmielewski to adjourn the meeting at 7:27 p.m. Motion carried.

Respectfully submitted,

Edna T. Carroll, Board Secretary